**PAYMENT AND DELIVERY**
Payment must be made to Education Services Australia Limited in Australian Dollars within 30 days of the date of the invoice.

If an order is for goods which cannot be immediately supplied, Education Services Australia Limited may place such goods on back order and supply them as soon as they become available unless prior written notice of cancellation of the order is received from the customer.

**AUSTRALIAN ORDERS**
All prices are GST inclusive and all orders incur a standard $2.00 processing fee.

All Australian orders below $150 net value incur a postage and packaging fee of $8.50. Orders are sent free of postage and packaging when the net value is $150 and over, or part of an order with a net value of $150 and over is placed on back order and that order is fulfilled.

Barcode scanners and express post delivery incur additional costs.

**INTERNATIONAL ORDERS**
All prices are zero-rated for GST and all orders incur a standard $2.00 processing fee.

All international orders below $100 AUD net value incur a postage and packaging fee of $15.00 AUD. Postage and packaging for orders with a net value of $100 AUD and over will be quoted by our customer services team.

**CREDITS / RETURNS**
Goods are supplied on a firm sale basis only, not on approval. Returns are only acceptable in cases of incorrect deliveries, goods damaged in transit or faulty print and binding.

**REMITTANCE ADVICE**
( Please detach and return with payment)

<table>
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<tr>
<th>Customer No.</th>
<th>Amount enclosed $</th>
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Please charge this account to my Credit Card □ Visa □ MasterCard □ Amex

Card No. □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □

Print name of cardholder

Expiration date / Signed

**RETENTION OF TITLE**
Title in goods will remain with Education Services Australia Limited until Education Services Australia Limited receives all amounts owing by the customer, including any GST and other taxes, duties or levies.

**SUBSCRIPTION SERVICES**
For conditions of use of the material to which you have subscribed, please refer to the relevant Site Licence.

The invoice/statement (see over) contains payment due dates. Lapsed subscriptions may incur standard initial joining fees.

If at any time the customer wishes to discontinue their subscription, the customer may do so by requesting Education Services Australia Limited in writing to cancel the subscription from the next due date. Partial refunds for early cancellation are not available.

To the extent lawful, Education Services Australia Limited is not liable for any loss or damage resulting from the delivery or non-delivery of goods or services.